

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: APPROVAL OF MINUTES

The Bath County School Board met in a Regular Meeting on Wednesday, June 6, 2012 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Bath County High School Library.

PRESENT:

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Allison R. Hicklin, Board Member**
- Mrs. Catherine D. Lowry, Board Member**
- Dr. Ellen R. Miller, Board Member**
- Ms. Jenna Crummett, School Board Liaison**

DRAFT

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

Mrs. Amy Gwin, Board Chairman, called the meeting to order at 5:29 p.m. with all members present.

**11-12: 310
CALL TO ORDER**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) convened in a closed meeting at 5:30 p.m. to discuss the appointment, assignment, resignation and compensation of specific personnel, a student matter, personnel use of sick leave bank, and superintendent evaluation.

**11-12: 311
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Mrs. Hicklin and seconded by Mrs. Grimm at 7:05 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**11-12: 312
CERTIFICATION OF
CLOSED MEETING**

Mrs. Gwin called the meeting to order at 7:05 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer.

**11-12: 313
CALL TO ORDER FOR
PUBLIC MEETING**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) the Board approved the agenda as presented.

**11-12: 314
APPROVE OR
AMEND AGENDA**

There were no comments to be heard.

**11-12: 315
PUBLIC COMMENTS**

- Mrs. Hirsh recognized **Sage Tanguay as BCHS Valedictorian** and **Sarita Hough as BCHS Salutatorian.**
- Mrs. Hirsh recognized BCHS Art teacher, **Courtney Horner** for her contributions to the Art program. Mrs. Hirsh also recognized 2012 VSBA Valley Regional Art Contest Participants: **Olivia Clarkson, VES – Elementary level, Dylan Armstrong, VES – Middle School level, and Tanner Lacks, BCHS – High School level.**
- Recognized Tennis Coach, Mike Bollinger and team for a successful year as the **BCHS Girls Tennis team were District Champs.**
- Congratulated the **BCHS Softball Team District Champions** as they continue post season competition.
- Recognized **Jenna Crummett** for two years of service to the Bath County School Board as BCHS Student Liaison.
- Recognized **Ramona Garcia** on her appointment to Dabney S. Lancaster Community College Board.
- The School Board recognized the following employees for their years of service: **10 Years – Charmain Black, Denise Eaton, Will Fields, Adaline Hodge, 25 Years – Paul Dean, Jeff Hicks, Tammy Lindsay, 30 Years – Patsy Chestnut, 35 Years – Dottie Jenkins, David Liptrap, Lumina Shifflett, and 40 Years – Hershel Adkins.**
- **Joan Williams, BCHS Food Service Director,** received recognition on her retirement of 27+ years of dedicated service.
- Mrs. Gwin read a certification recognizing Bath County Schools for receiving division accreditation from the Southern Association of Colleges and Schools.
- Dr. Miller thanked the community for their generous donations to support the BCHS Culinary students on their trip to Florida and invited everyone to a Fund Raiser Dinner at the Hot Springs Fire House.

**11-12: 316
GOOD NEWS IN
BATH COUNTY
SCHOOLS**

On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) approved minutes for a meeting held on May 1, 2012 as presented.

**11-12: 317
APPROVAL OF MINUTES**

Mr. Justin Rider, Business Manager presented an overview of expenditure summary, and a reconciled May 2012 revenue summary. **On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the revenue summary and May 2012 claims as presented:** General Fund Payroll 65362-65375, 65381-65395, Bills – 65376-65380, 65396-65506, Direct Deposit 2017, VA Tax 2018. Food Service Payroll - 9887-9894, 9895-9902, Bills – 9903-9911, – Direct Deposit 2017, VA Tax 2018.

**11-12: 318
APPROVAL OF CLAIMS**

Mr. Rider reported an increase in costs for speech service in the Administrative category in the 2012-13 budget. Funds for the SY2012-13 have not been appropriated by the Board of Supervisors and Mr. Rider suggested we send a letter to the County Administrator requesting a transfer of \$7,569 from the Instructional category to the Administrative category if we are categorically funded.

On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) **authorized the Superintendent to send a letter to the County Administrator and Board of Supervisors requesting a transfer of funds for speech services in the amount of \$7,569 from the Instructional category to the Administration category, if we are categorically funded for SY2012-2013.**

**11-12: 318 (Con't.)
APPROVAL OF CLAIMS**

The April 2012 ADM is as follows: BCHS 281.22, MES 114.95, and VES 240.56 for a total of 636.73.

**11-12: 319
ATTENDANCE
REPORT**

The Board reviewed the Monthly Financial Report of the School Food Service Program for April 2012.

**11-12: 320
CAFETERIA REPORT**

The Board reviewed Maintenance and Transportation reports of activities for the month of May 2012.

**11-12: 321
MAINTENANCE &
TRANSPORTATION
REPORTS**

Jenna Crummett presented a slide show of activities at BCHS, MES, and VES during the school year. She thanked the Board members and Superintendent for the opportunity to serve as student representative.

**11-12: 322
STUDENT
REPRESENTATIVE
REPORT**

Mr. Lancaster, Director of Technology, Testing and Administrative Services, provided preliminary Spring 2012 SOL assessment results. Mr. Lancaster said division-wide reading is the strongest, with science and social studies following. Mr. Lancaster reported that while Reading is our strength, Math is definitely a weakness and attention is needed. Mr. Lancaster reminded the Board that this information is preliminary and SOL full data will not be available until July or August. Mr. Lancaster said principals are already looking at ways to improve scores for next year.

**11-12: 323
PRELIMINARY
SPRING 2012 SOL
SCORE RESULTS**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) approved the appointment of **Classified Staff for SY2012-13** as presented. On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the **assignment/transfer of Cafeteria personnel for SY2012-13;**

**11-12: 324
ACTION FOLLOWING
CLOSED MEETING**

BCHS Cafeteria Manager	Cassie Ailstock
MES Cafeteria - .87 (7 hr. daily)	Patty Reynolds
VES Cafeteria-increased hours to .75 (6 hr. daily)	Lisa Rexrode

On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the coaching recommendations for the 2012-2013 school year;

Football, Head Varsity	Will Fields
Football, Varsity Assistant	Jeremy Cutlip
Football, Varsity Assistant	Larry Grubbs (.5 split)
Football, Varsity Assistant	Michael Colaw (.5 split)
Football, Volunteer	Shawn Loudermilk
Football, Volunteer	William Stewart
Football, Volunteer (Video)	Shawn Robertson

**11-12: 324 (Con't.)
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the BCHS 2012 Fall Coaching Appointments to include:

Golf, Head	Terry Bradley
Golf, Volunteer	Mark Fry

On motion by Dr. Miller and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the BCHS 2012 Fall Coaching Appointments to include:

Cheerleading Sponsor	Pat Whitson (.5 split)
Cheerleading Sponsor	Jane McMullen (.5 split)

Mr. Rider said recent legislation calls for school divisions (and local governing bodies) to make certain decisions by July 1, 2012 regarding employer and member retirement contributions. Mr. Rider presented recommendations to the Board regarding VRS rates. Mrs. Hirsh said the 6% salary increase for staff is not a raise, but an attempt to offset the VRS increase of 5% to be paid by employees effective July 1.

**11-12: 325
VRS RATE
RESOLUTION –
MR. RIDER**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) approved **resolutions to 1) pay the VRS certified contribution rate of 10.6% (currently in the approved budget) and 2) set the VRS rate for current employees at 5% with a 6% salary increase (previously Board approved) as presented.**

In April 2011, Mrs. Hirsh said the Board of Education approved revised Guidelines for Uniform Performance Standards and Evaluation Criteria for Teachers and the Virginia Standards for the Professional Practice of Teachers with an effective date of July 1, 2012. Consistent with these documents is a revised teacher evaluation process, Teacher Growth and Performance Evaluation System. Mrs. Hirsh presented information on Part 1 – Introduction and Process and Part II – Performance Standards for review.

**11-12: 326
TEACHER
EVALUATION
OVERVIEW**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) **approved the revised teacher evaluation system** as presented.

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) approved the **VSBA Reference Policy Revisions in Section I. – DJG, EBBA, GBR, GCBC, GD, GDG, GDI, and JCJ and consideration of approval of remaining sections II, III, and IV policies for a second reading at the June 25, 2012 close-out meeting.**

**11-12: 327
VSBA POLICY –
1ST READING**

On motion by Mrs. Lowry and seconded by Mrs. Hicklin, the Board (5-0 vote) **approved VSBA 2nd reading of Policy JHCH: School Meals & Snacks.**

**11-12: 328
VSBA POLICY –
2ND READING
JHCH: SCHOOL MEALS
& SNACKS**

Mrs. Hirsh provided background information on acceptance and approval of non-resident applications. The Board discussed acceptance of K-12 non-resident students, application approvals, and current tuition rates: \$200 for 1st child, \$100 for 2nd child, and \$50 for each additional child.

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved the continued acceptance of non-resident students at the current tuition rates as recommended for the SY2012-2013.**

**11-12: 329
APPROVAL OF NON-
RESIDENT APPLICATION
AND TUITION RATE FOR
SY2012-13**

On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) approved the **adoption of Math Connects (Macmillian McGraw Hill) for Grades 2-5, and Prentice Hall Courses 1 and 2 for Grades 6-7 with an immediate purchase, as textbook funds remain unspent in the current budget.**

**11-12: 330
ADOPTION OF
MATH TEXTBOOKS**

Mrs. Rowe, BCHS principal, suggested moving this item to the June close-out meeting as information is not available at this time.

**11-12: 331
BCHS POLICY
AMENDMENTS
(DIGITAL MEDIA) –
MRS. ROWE**

Mr. Lancaster provided background information on Project RETURN, a regional alternative education program that Bath County Public Schools has participated in for fifteen years. The program provides hardware and software to participating school divisions to assist students who are either unable to attend school, are working on credit recovery, or otherwise need academic assistance to succeed in school. In closing, Mr. Lancaster said Project RETURN is one of the many important things we do to help keep students in school.

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved continued participation in Project RETURN for 2012-13.**

**11-12: 332
PROJECT RETURN
FOR SY2012-13 –
MR. LANCASTER**

On motion by Mrs. Hicklin and seconded by Mrs. Lowry, (5-0 vote) the Board approved **Amy Gwin as Delegate and Rhonda Grimm as Alternate Delegate at the VSBA 2012 Conference.**

**11-12: 333
VSBA 2012 STATE
CONFERENCE DELEGATE
& ALTERNATE
DELEGATE SELECTION**

Mrs. Shifflett, Food Services & Wellness Director, updated the Board on School Nutrition Programs Paid Lunch Equity (PLE) Guidance requirements for SY2012-2013. The Healthy, Hunger-Free Kids Act of 2010, requires the average paid lunch to be adjusted annually in order to eventually reach the price we are being reimbursed for the free-reduced eligible lunches served. Mrs. Shifflett provided 2010-11, 2011-12 price comparisons and 2012-2013 recommended increases.

**11-12: 334
CONSIDERATION OF
MEAL PRICES FOR
SY2012-13 – MRS.
SHIFFLETT**

GRADES	PK-5		6-7		BCHS		ADULT	
	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch
2010-11	.75	1.50	.75	1.50	1.00	1.75	1.25	2.50
2011-12	.80	1.55	1.05	1.80	1.05	1.80	1.30	2.50
Recommendation for 2012-2013	.80	1.60	1.05	1.85	1.05	1.85	1.35	2.50

On motion by Mrs. Grimm and seconded by Mrs. Hicklin, the Board (5-0 vote) **approved meal prices for 2012-2013 as recommended.**

On motion by Mrs. Hicklin and seconded by Mrs. Grimm, the Board (5-0 vote) approved Joint Quarterly Meeting dates between the School Board and the Board of Supervisors on Monday, June 18, 2012 from 5:00 p.m. to 6:30 p.m. at School Administration Building, and Thursday, August 2, 2012, at Millboro Ruritan Picnic Shelter from 4:00 to 6:00 p.m. The Board plans to address a date for the November Quarterly Joint Meeting at the August 2, 2012 meeting.

**11-12: 335
JOINT QUARTERLY
MEETINGS WITH THE
BOARD OF
SUPERVISORS**

Informational items for Board members included a 2012 VSBA Professional Development Schedule of Upcoming Meetings and Conferences.

**11-12: 336
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

There were none to be heard.

**11-12: 337
PUBLIC COMMENTS**

Dr. Miller

- Thanked everyone for attending the meeting. Thanked our Board of Supervisor representative for attending. Thanked the Board of Supervisors for their support in the school budget process.
- Reported successful fundraising events for Culinary Arts students for their trip to Florida. She noted that students, parents and Mrs. Hodge are doing as much as they can to raise funds for the trip.

**11-12: 338
ITEMS BY BOARD
MEMBERS**

Mrs. Lowry

- Thanked everyone for attending.
- Thanked principals for the yearbooks.
- Thanked Jenna for her contributions to the Board and said her presentation tonight was amazing.

Mrs. Lowry (Con't.)

- Thanked staff at all three schools for another wonderful school year.
- This Board will continue to be an advocate for staff and students.
- Looking forward to a great 2013 school year.

**11-12: 338 (Con't.)
ITEMS BY BOARD
MEMBERS**

Mrs. Grimm

- Regretful that she was unable to attend the 7th grade promotions and BCHS graduation.
- Looking forward to future events.
- Thanked Jenna for her presentation.
- Thanked all employees who give their time to the students.
- Thanked employees for their many years of service.

Ms. Crummett

- Honor serving schools for two years and thanked BCHS for the opportunity.
- A neat experience sitting on the Board and experiencing the “old” and “new” Boards.
- Thanked Mrs. Rowe for her assistance during the school year.
- Expressed appreciation to Mrs. Joyce Hevener’s family and said she was honored to know her and serve with her on the Board.

Mrs. Gwin

- Enjoyed VES and MES Promotion, BCHS Capping and Graduation ceremonies.
- Thanked all the staff, teachers, and administrators for a wonderful school year.
- A wonderful experience serving on the Board.
- Thanked the students for their art work, thanked staff for their years of service and everyone’s attendance at the meetings.

Mrs. Hicklin

- Tendered a formal resignation to the Bath County School Board in order to pursue the principal position at MES.
(Mrs. Lowry read a letter of resignation for Mrs. Hicklin)

The Board adjourned the meeting at 9:19 p.m.

**11-12: 339
ADJOURNMENT**

The Bath County School Board met in a Joint Quarterly Work Session w/ Board of Supervisors on Monday, June 18, 2012 at 5:00 P.M. – 6:30 P.M. at School Administration Building.

PRESENT:

Bath County School Board:

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Catherine D. Lowry, Board Member**
- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

DRAFT

Bath County Board of Supervisors:

- Mr. Cliff Gilchrest, Board Chairman**
- Mr. Bart Purdue, Board Member**
- Mrs. Claire Collins, Board Member**
- Mr. Matthew Walker, County Administrator**

Mrs. Amy Gwin, Board Chairman, called the meeting to order at 5:03 p.m.

**11-12: 340
CALL TO ORDER**

Mr. Cliff Gilchrest, Board of Supervisors Chairman, called the meeting to order at 5:03 p.m.

No changes were made to the agenda.

**11-12: 341
APPROVE OR
AMEND AGENDA**

Calendar of Meetings (Dates, Times, Locations, Notifications, and Agenda)

**11-12: 342
DISCUSSION**

- School Board/Board of Supervisors Quarterly Meetings
 - Thursday, August 2, 2012, 4:00 – 6:00 PM at Millboro Ruritan Picnic Shelter – Pot Luck Dinner
Mrs. Collins and Mrs. Grimm will coordinate meal.
(Mr. Walker will advertise the meeting.)
 - November 1, 2012 (tentative date) 6:00 – 7:30 PM at Valley Elementary School. Date to be confirmed at the August 2nd meeting.
- County Insurance Committee
 - July 17, 2012 at 2:00 PM (tentative date)

**11-12: 342 (Con't.)
DISCUSSION**

County-wide Transportation Program

A transportation committee including previous School Board and Board of Supervisor members gathered data regarding the merging of facilities. Mrs. Hirsh updated the Board on a previous committee visit to Giles County to tour their county-wide transportation program which included school and county vehicles. After Board discussion, Mrs. Hirsh and Mr. Walker will notify potential committee members to continue the work of the previous committee.

County-wide Maintenance Program

Mrs. Hirsh said HVAC systems are one of the greatest expenses facing the schools. The Boards discussed possible savings resulting in a combined effort between the schools and county for maintenance, custodial service (indoors and outdoors), and grounds maintenance. Mrs. Hirsh and Mr. Walker to include Mr. Cook and Mr. Nelson in a committee to study maintenance.

Bath County Public Schools and County Economic Development

Both Boards expressed concern over declining population in Bath County and agreed that a long range plan is vital to the future of Bath County residents. Mr. Walker said Board members who took office in January want to expand the use of technology in Bath County.

Use of Returned Funds

Mrs. Hirsh reported unanticipated revenue to the schools at approximately \$150,000 which included savings as the BCHS locker room project came in under budget. The BCHS auditorium is used to meet the needs of students as well as community events at nights and weekends. Mrs. Hirsh provided alternatives to utilize the unanticipated revenue rather than sitting in the County General Fund. She cited replacement of stage curtains, auditorium carpet replacement, a study to determine a solution to dampness and humidity in the auditorium, and more of a salary increase than just enough to cover increased VRS costs.

Mrs. Hirsh also anticipated a savings of approximately \$150,000 to \$200,000 after bills are paid in current year funds and said the schools are not going to spend every dime just to say we spent it all. She said we are going to return money to you in good faith.

Mr. Walker said the auditorium project should go through the CIP process. Mr. Gilchrest suggested end of year money go into a fund (earning interest) to be used at a later date for CIP projects. Mr. Gilchrest expressed concern over the refinancing process and prepayment penalties for the BCHS renovation loan.

VSBA Governor's Conference on Education on July 31, 2012 in Richmond, VA.

Mr. Walker and Board Members to contact Mrs. Fry if they are interested in attending the Conference.

Mrs. Hirsh asked Mr. Walker if he could send her a letter confirming approval of CIP request. Mr. Walker said he would send a letter regarding the appropriation of funds and the CIP requests.

**11-12: 342 (Con't.)
DISCUSSION**

Board of Supervisor Comments

Mrs. Collins

Looking forward to the Joint Quarterly Meetings with both Boards. Thanked everyone for attending events.

Mr. Gilchrest

Looking forward to the Quarterly Meeting at Millboro Ruritan Shelter on August 2nd.

The meeting was adjourned at 7:15 p.m.

**11-12: 343
ADJOURNMENT**

The Bath County School Board met in a Regular/Close-Out Meeting on Monday, June 25, 2012 at 10:00 A.M. at School Administration Building.

PRESENT:

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Catherine D. Lowry, Board Member**
- Dr. Ellen R. Miller, Board Member** (arrived at 10:01 a.m.)
- Millboro Distict - Vacant**

DRAFT

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

Mrs. Gwin called the meeting to order at 9:58 a.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer. **11-12: 344
CALL TO ORDER FOR
PUBLIC MEETING**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (3-0 vote) amended the agenda with the addition of Item 6.-H – *Possible July Board Meeting*. **11-12: 345
APPROVE OR
AMEND AGENDA**

There were no comments to be heard. **11-12: 346
PUBLIC COMMENTS**

The May 2012 ADM is as follows: BCHS 281, MES 113, and VES 240.59 for a total of 634.59. **11-12: 347
ATTENDANCE
REPORT**
The June 2012 ADM is as follows: BCHS 281, MES 113, and VES 241 for a total of 635.00.

The Board reviewed the Monthly Financial Report of the School Food Service Program for May 2012. **11-12: 348
CAFETERIA REPORT**

The Board reviewed Maintenance and Transportation reports of activities for the month of June 2012. On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (4-0 vote) **accepted the Attendance, Cafeteria, Maintenance and Transportation reports as presented.** **11-12: 349
MAINTENANCE &
TRANSPORTATION
REPORTS**

No presentations. **11-12: 350
PRESENTATIONS/
INFORMATION**

Mr. Justin Rider, Business Manager, presented an overview of the expenditure summary and un-reconciled revenue summary for June 2012.

Unspent funds in the General School fund totaled \$161,643.79 and \$80.16 in Food Service funds for a total of \$161,723.95. Mr. Rider attributed savings in personnel due to illnesses resulting in leave without pay, hiring differentials, and savings in health insurance rates. He said window blinds were purchased for BCHS, calculators for SOL testing, and gas and diesel tanks were filled. Mrs. Hirsh said she had encouraged principals to spend less. In good faith, Mrs. Hirsh said the schools made an effort to return money to be earmarked for future CIP programs. Mrs. Hirsh suggested the Board authorize the Superintendent to write a letter to the Board of Supervisors requesting that unspent funds be designated to fund future CIP programs as previously discussed during work sessions. Board members discussed their desire to give salary increases to all staff members even if only a step.

The final revenue will not be reconciled with the County Treasurer until the week of July 2nd, and the final revenue transfer will not be received until June 29th.

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved the June 2012 claims as presented: General Fund Payroll 65507-65520, 65521-65534, 65535-65543, 65544-65552, 65553-65561, 65562-65570 Bills – 65571-65655, Direct Deposit 2019, 2021, 2023, 2025, 2027 - VA Tax 2020, 2022, 2024, 2026, 2028 -Food Service Payroll 9912-9919, 9920-9927, 9928-9933, 9934-9939, 9940-9945, 9946-9951, Direct Deposit 2019, 2021, 2023, 2025, 2027- VA Tax 2020, 2024, 2026, 2028 Bills – 9952-9956.

According to Mr. Rider, some accounts payable checks may need to be voided and reissued after July 1 in the unlikely event of actual revenue transfers that are lower than anticipated.

**11-12: 351
FISCAL YEAR
CLOSE-OUT
FY2012 Payment of Claims
FY2012 Revenue Summary**

Mrs. Hirsh provided an update on the 2012-2013 budget process. On June 12, 2012, the Board of Supervisors appropriated, by bottom line, \$9,271,517 for the School fund and \$576,072 for the School Food fund. The budget approved by the School Board on March 20, 2012 has been adjusted to the appropriated amounts. Primary adjustments were to accommodate VRS requirements and health insurance enrollment. Board members asked about a step increase or equivalent for all employees. Mrs. Hirsh said it would cost approximately \$78,000 and would likely impact something else. She said it is too early in the process to know if money would be available for salary increases.

Board members discussed substitute teacher pay as it has an impact on the 2012-13 budget. Different pay rates exist for substitute teachers based on educational levels:

Suggested Rates	Education
\$58/day (no change)	High School/GED Credential
\$63/day (no change)	Associate’s Degree/2 Years College/60 semester hours
\$70/day (+\$2.00)	Bachelor’s Degree
\$150/day (-\$3.32)	Licensed Teacher

Mrs. Hirsh suggesting increasing \$68/day to \$70/day for substitutes with a Bachelor’s Degree and capping the Licensed Teacher/Long Term Substitute rate at \$150.00/day.

**11-12: 352
APPROVE ADJUSTED
BUDGET FOR 2012-2013**

- On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) approved teacher substitute rates to include an increase in 3rd tier rate of \$68 to \$70 and a cap of \$150 for licensed teacher as presented and approved the SY2012-13 budget.** 11-12: 352 (Con't.)
APPROVE ADJUSTED BUDGET FOR 2012-2013
- On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) **authorized the superintendent to send a letter to the Board of Supervisors requesting returned revenue be set aside in a CIP fund as previously discussed.**
- Addressed in previous Agenda item 352 due to the impact on the 2012/2013 school budget. 11-12: 353
APPROVE SUBSTITUTE RATES FOR 2012-2013
- The Board reviewed Policy JHG – Child Abuse and Neglect Reporting as it was omitted from the June 6, 2012 policies. **On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved Policy JHG – Child Abuse and Neglect Reporting as presented in a 1st reading.** 11-12: 354
VSBA POLICIES – 1ST READING
- On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) approved **VSBA New Policies: GCPF, JFCL, Content Revisions: DIA, DJ, EB, GBOP, GCB, GCDA, GCE, GCG, GCN, GCPB, GCPD, GCQAB, GDB, GDN, AAA, AGAD, AGBE, AGBGA, AGBI, IGDA, JEA (option 2), JEC, JHC, JHCB, JHCD, Deleted Policies: GCM, GDPD, AND IGCA as presented.** 11-12: 355
VSBA POLICY – 2ND READING
- Mrs. Rowe, BCHS Principal, updated the Board on a proposed division-wide regulation that was first implemented during the 2010-11 school year to clarify what is and is not allowed regarding the use of various communication devices during the instructional day. 11-12: 356
CONSIDER DIGITAL DEVICE REGULATION
- On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) **approved inclusion of a revised division-wide Digital Device Regulation in the student handbooks for the 2012-2013 school year as presented.**
- Kim Brown, CSA Coordinator, addressed the Board requesting permission to extend the Behavior Intervention Program to include MES in addition to VES. She said the county provides funding for salaries and the schools offer office space. Mrs. Brown said the goal is to seek additional money to offer BIP services at BCHS. 11-12: 357
APPROVAL OF BEHAVIOR INTERVENTION PROGRAM (BIP) (MES/VES) KIM BROWN
- On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved the continuation of the **Valley Behavior Intervention Program (BIP) and the addition of the Millboro BIP program and authorized the contract.**

Letters of interest in the Millboro District School Board representative vacancy are due on Thursday, June 28. The Board scheduled a meeting on **July 17 at 6:00 p.m.** at Millboro Elementary School for the purpose of interviewing and appointing a candidate to the School Board Millboro district.

**11-12: 358
JULY MEETING DATE**

Informational items for Board members included: 2011-2012 School Health Advisory Board End-Of-Year Report and VEA Leave Policies 2011-2012.

**11-12: 359
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

Mrs. Hirsh provided an update to the Board on a recent Quarterly Joint Work Session with the Board of Supervisors. Discussion included exploration of combined efforts to reduce Transportation and Maintenance costs and improve services for the County and Schools. Mr. Walker and Mrs. Hirsh plan to set up a committee to study the possibility of consolidating transportation efforts in the near future.

With un-appropriated and appropriated revenue funds to be returned to the County for the current year, Mrs. Hirsh suggested salary increases for school and county employees or addressing the humidity issue at BCHS auditorium. The next quarterly joint work session is scheduled on August 2 at the Millboro Ruritan Shelter.

Mrs. Lowry

- Excited we have an approved budget.
- Excited that the Board of Supervisors are open to our ideas and said the School Board is open to them. Both Boards seem to have similar visions for the county.
- Schools are fabulous with great staff and great things are accomplished in the schools.

**11-12: 360
ITEMS BY BOARD
MEMBERS**

Mrs. Grimm

- Relieved that the budget process has come to a close. Hope we can continue to work with the Board of Supervisors. Pleased with the work of the School Board.

Mrs. Gwin

- Thanked everyone for attending the meeting.
- Board of Supervisors seem to be very open to us and we to them. Thinks this is a very good start to a great relationship.
- Our concentration has been on the budget since our appointments.

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) convened in a closed meeting at 11:59 a.m. to discuss the resignation, appointment, and performance of specific personnel, and superintendent evaluation.

**11-12: 361
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

The Board came out of the closed meeting on motion by Mrs. Lowry and seconded by Dr. Miller and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered at 3:07 p.m.

On motion by Mrs. Lowry and seconded by Dr. Miller, the Board (4-0 vote) accepted the **resignations of BCHS Teacher, Dave McGee and Gail McGee.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) approved the appointment of **Martha Carter as Volleyball Varsity Head Coach.**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved the appointments of **Steve Shaver as Boys Basketball Varsity Head Coach, Zach Woodzell as Boys Basketball Varsity Assistant Coach, Christina Oliver as JV Boys Basketball Coach, and Mark Fry as Boys Basketball Volunteer.**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (4-0 vote) approved the appointments of **Keith Lindsay as Girls Basketball Varsity Head Coach and Connie Forsyth as Girls Basketball Varsity Assistant Coach.**

On motion by Mrs. Lowry and seconded by Dr. Miller, the Board (4-0 vote) approved the appointment of **Olivia Haney as Scholastic Bowl Head Coach.**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (4-0 vote) approved the appointments of **Kris Phillips as Baseball Varsity Head Coach and Joey Altizer as Varsity Assistant Coach.**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (4-0 vote) approved the appointment of **Mike Bollinger as Tennis Head Coach.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (3-0-1 vote - Miller abstained) approved the appointment of **Alex Miller as Boys Soccer Head Coach.**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved the appointment of **Juan Rocha as Girls Soccer Head Coach.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) approved the appointment of **Sarah Burns as BCHS Aide/Office Assistant.**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (4-0 vote) approved the appointment of **Angie Keyser as VES Middle School Teacher.**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved the appointment of **Allison Hicklin as MES Principal.**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) **authorized the Superintendent to appoint and/or accept resignations of specific personnel during the summer.**

**11-12: 362
ACTION FOLLOWING
CLOSED MEETING**

The meeting adjourned at 3:11 p.m.

**11-12: 363
ADJOURNMENT**

The Bath County School Board met in a Called Meeting on Tuesday, July 17, 2012 at 6:00 P.M. at Millboro Elementary School Library.

PRESENT:

**Mrs. Amy R. Gwin, Board Chairman
Mrs. Rhonda R. Grimm, Board Vice-Chair
Mrs. Catherine D. Lowry, Board Member
Dr. Ellen R. Miller, Board Member
Millboro District - Vacant**

DRAFT

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Sharon P. Fry, School Board Deputy Clerk**

Mrs. Gwin called the meeting to order at 5:59 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer.

**12-13: 001
CALL TO ORDER FOR
PUBLIC MEETING**

On motion by Mrs. Lowry and seconded by Dr. Miller, the Board (4-0 vote) amended the agenda with the addition of *Item 5.B – Consider Approval of BCHS Non-resident Students.*

**12-13: 002
APPROVE OR
AMEND AGENDA**

Mrs. Kim Lancaster, MES teacher, thanked the Board for the appointment of a full-time principal at Millboro Elementary School.

**12-13: 003
PUBLIC COMMENTS/
INPUT**

Mrs. Gwin read a letter of interest in the Millboro District School Board Representative vacancy submitted by Mr. William K. Manion dated June 28, 2012.

Mr. Manion was given the opportunity to make a statement regarding his interest in the vacant seat. He responded saying he would like to make the schools in Bath County the best schools in the state. He said the schools need to be careful not to sacrifice programs in order to save money. Mr. Manion expressed an interest in looking at far reaching goals for the county and schools. He previously served a 4 year term on the Bath County School Board and was Bath County Administrator from 1987 through 1991. Mr. Manion has lived in the county since 1987 and the Millboro area since 1991. Board members were given an opportunity to ask questions as well.

**12-13: 004
SELECTION OF
MILLBORO DISTRICT
SCHOOL BOARD
REPRESENTATIVE**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved the appointment of Mr. William K. Manion as interim Millboro District School Board representative until elections are held in November 2012.

Mrs. Hirsh updated the Board on the proposed refinancing status of debt associated with a Virginia Municipal League-Virginia Association of Counties loan used to finance 2008 bonds. Due to changes in the existing bond issue and increased costs, the refinancing will save the County over \$1,000,000 over 10 years, net of all costs of the refinancing. Mrs. Hirsh said the Board of Supervisors approved refinancing over 10 years at a fixed rate of 2.25% last week. Mr. Daniel M. Siegel, Attorney at Sands Anderson PC, delayed the presentation tonight as they are still determining the final structure of the refinancing. Mr. Siegel plans to prepare a presentation for a future meeting of the School Board.

**12-13: 005
CONSIDER DOCUMENTS
FOR REFINANCING
CURRENT VML/VACO
HIGH SCHOOL LOAN**

Mrs. Hirsh presented BCHS non-resident student applications for consideration due to athletic practices scheduled to begin on July 30th. **On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (4-0 vote) approved the 2012-13 non-resident student list as presented omitting student #6.**

**12-13: 006
CONSIDER APPROVAL
OF BCHS NON-
RESIDENT STUDENTS**

- Mrs. Hirsh provided a 2012-13 Activity Bus Schedule for Board members noting that practices start on Monday, July 30, 2012.
- Mrs. Hirsh reminded the Board of an upcoming joint meeting with the Board of Supervisors on August 2 at Millboro Ruritan Shelter.
- The next regular School Board meeting will be held on Tuesday, August 7, 2012 at BCHS Library.

**12-13: 007
ADJOURNMENT**

The meeting was adjourned at 6:26 p.m.